

# The City of Williamson

P.O. Box 9

Williamson, Georgia 30292

Steve Fry, Mayor  
Stephen Levin, City Council Post 1  
Angela Martin, City Council Post 2

Tom Brown, City Council Post 3  
Carol Berry, City Council Post 4  
Steve Davis, City Council Post 5

## MINUTES

### REGULAR MONTHLY MEETING

8 December 2022 7:00 PM

\*\*All council except Steve Davis were in attendance, City Attorney Rob Morton in attendance and are henceforth notated by their initials\*\*

- I. **CALL TO ORDER, INVOCATION, PLEDGE, WELCOME.....**Mayor Steve Fry: 7:04
- II. **APPROVAL OF THE AGENDA** (O.C.G A. § 50-14-1 (e) (1)): RM noted to amend agenda to add executive session for personnel and potential litigation. TB/AM approved 4-0
- III. **APPROVAL OF THE MINUTES** (O.C.G.A. § 50-14-1(e) (2))
  - A. Minutes from Meetings held 3 November 2022. After discussion about culvert repair and insurance claim, CB/SL approved 4-0
- IV. **FINANCIAL REPORT:** Mayor advised revenue is up and expenditures are down and stated the city is better than on track. Also discussed pest control extra charge and mileage issues. CB/SL accepted reports 4-0
- V. **REPORTS FROM DEPARTMENTS, COMMITTEES AND BOARDS**
  - A. City Clerk Report: Well pump re-install didn't cost the city anything since PCWSA covered the cost per agreement. City Hall flag lowered to half staff in observance of Pearl Harbor Day, but flag was in ill repair and sent for retirement. New flag purchased.
  - B. Council Member: TB addressed drain repair at W/Z Rd and inquired about billing auto insurance of person at fault for damages. Expressed concern that new pipes are so close to the roads and asked as to whether guard rails would be helpful. MF stated he would speak with public works on the matter.  
AM addressed complaint from Dollar General about banners at portable storage location. SF noted the signs were not allowed and permit was denied by zoning administrator.  
SL asked about the Mold Report at library which will be discussed later in the agenda.  
CB None
  - C. City Attorney Report: CB/SL to adopt resolution for the Joint Comp Plan 4-0. There was further discussion about an Exhibit A for the Landscaping Contract. It was agreed to place that item on the January agenda under unfinished business. Will have resolutions ready for signatures before end of 2022
  - D. Mayor's Report: Mayor addressed Town Hall concept as a way for people to speak before meeting is called to order to gather information; TB expressed concern that town hall was not advertised to which clerk reported newspaper has been contacted to resolve issue.
  - E. County Matters: RM discussed Christmas Parade Friday night and Saturday vendor event
  - F. Library Report: Milla reported 241 patrons for the month, \$90.75 in income, plus \$300 for advertising for Comcast. Noted the printer recommended was \$76 over budget and inquired about how to proceed which led to discussion on other printer options. Stated Dalyn with Sanoah Springs donated 8 Christmas baskets and there was discussion about donations and caroling. Also reported that Santa and the Grinch will be at the library on the 21<sup>st</sup> at no cost to the city. Advised she and clerk got float done for parade, but weather may delay. Will not know until tomorrow afternoon.

PLS 12Dec2022

## **VI. UNFINISHED BUSINESS**

- A. Procedures Manuals Review: Mayor addressed procedures, protocols, policies and stated these will need looking over in January. There was discussion about meeting procedures and policy in works. Pamela addressed Scott's comments about water bills and related rates. The mayor addressed rate structure.
- B. Purchasing Policy Review: CB/SL Approved Second Reading 4-0
- C. Meeting Protocol Discussion: Discussed above.
- D. Christmas Parade Planning: Mayor addressed and partially discussed above. Question of power and need for extension cord. There was discussion about batteries vs. power cords. There was discussion about seating.
- E. Wisteria Festival Planning: CB stated she hasn't done as much as she'd like but is working on it. Clerk reported one application turned in so far and several were sent out.
- F. Library Mold Assessment Results: There was discussion about report that was provided to all. Angela gave verbal synopsis of report. There is nothing over limits of concern. Recommend gutting and replacing walls. There was a concern that report was subject to open records. Discussed invoice of \$795, which was less than quote.

## **VII. NEW BUSINESS**

- A. Required Water System Audit and Inspection Information: Mayor gave report and federal regulations requiring audit. Need to identify pre 1986 versus post 1986 construction. More information will be forthcoming. Mayor is working with water superintendent.
- B. Hotel/Motel Excise Tax Discussion. Mayor reported on his investigation about Hotel/Motel Excise Tax. Mayor received Concord policy but wants to get the county policy from RLM.
- C. Presentation of Schedules of Fees for Review Prior to FY2023 Updates. Mayor reported information was provided to all council via thumb drive and information needs to be reviewed prior to January meeting. Updates will be discussed as needed at that time.
- D. Alcoholic Beverage Ordinance Updates. Mayor and RLM addressed 2022 updates and documents that were distributed. There was a discussion about Mayor providing a summary of changes prior to next meeting. CB/AM voted to approve first reading 4-0
- E. Blighted Property Discussion, Ordinance Review. Mayor gave a report. It was agreed to identify properties and address as unfinished business at next meeting and provide information packets
- F. Portable Building Sales Discussion. Mayor discussed zoning classification and related issues. RM suggested adding language to ordinance for special exceptions by council approval. After discussion, CB moved to make a determination that the sale of portable buildings is a permitted use in connection with C2 zoning subparagraph 60, vote 2 for (CB/SL) and 2 against (TB/AM), and the mayor gave tie breaking vote in favor of an appropriate permitted use and gave reasons such as other permitted uses like bus stations.  
Mayor asked for further action, such as a moratorium, CB move to impose a moratorium for the receipt of zoning determinations and rezoning applications for no more than 90 days, seconded by SL, approved 4-0

G. Sign permit for “rent to own” banner at fruit stand. Mayor gave report of review, and the permit was denied by zoning administrator. TB asked to be provided all information from Zoning Administrator and County.

**VIII. EXECUTIVE SESSION:** (O.C.G.A. § 50-14-3 and 50-14-2/personnel & potential litigation): CB/SL exit regular and enter executive 4-0. 9:09pm

CB/AM exit executive and re-enter regular session 4-0. 10:04pm

**IX. CHRISTMAS BONUSES** CB/SL approved bonuses per Executive Session

**X. RAISES** CB/SL per Executive Session Starting January 1, 2023

**XI. PUBLIC COMMENT:** CB/AM voted to move public comment to before unfinished business. Richard Wallace from the United Methodist Church stated that the library staff is wonderful and very helpful. He spoke about the church’s 200-year celebration and reminded all that the church and fellowship hall are available for the city to use at any time. He wished everyone a Merry Christmas. Provided 2 checks/donations to help with needy citizens. There was much discussion about donations and gratuities

**XII. ADJOURNMENT:** AM/SL 10:06pm