

The City of Williamson

P.O. Box 9

Williamson, Georgia 30292

Steve Fry, Mayor
Stephen Levin, City Council Post 1
Angela Martin, City Council Post 2

Tom Brown, City Council Post 3
Carol Berry, City Council Post 4
Steve Davis, City Council Post 5

MINUTES

REGULAR MONTHLY MEETING

1 September 2022 7:00 PM

***TOWN HALL:** Robert Driver thanked mayor & council for the paving of Purser Circle and thanked Milla and Pamela for their hard work as well as kind treatment of him.

- I. **CALL TO ORDER, INVOCATION, PLEDGE, WELCOME.....** Mayor Steve Fry 7:00p
- II. **APPROVAL OF THE AGENDA** (O.C.G A. § 50-14-1 (e) (1)) Rob Morton asked to amend by adding county manager/LOST after minutes & before financials. Carol Berry/Stephen Levin approved with amendment 5-0
- III. **APPROVAL OF THE MINUTES** (O.C.G.A. § 50-14-1(e) (2))
 - A. Minutes from Meeting held 4 August 2022 Carol Berry/Stephen Levin 5-0
 - B. County Manager-Brandon Rogers presented current LOST proposal. Board of Commissioners voted to approve on Pike County's behalf. Carol Berry/Stephen Levin 5-0, Mayor Fry signed on behalf of the city.
- IV. **FINANCIAL REPORT:** Steve Fry has forms for data, city is matching county timeline for submission. Steve Davis/Tom Brown 5-0
- V. **REPORTS FROM DEPARTMENTS, COMMITTEES AND BOARDS**
 - A. City Clerk Report: American Legion Post 197 took over monitoring & emptying of Flag Box, Citizen complaints being submitted verbally & going forward will need to submit official complaint form, Hydrant water being used before business hours with no payment (review video footage to identify offender)
 - B. Council Member: *All council in attendance.* Tom Brown voiced concern over weeds/mud on right of ways in Ashley Glen to which Mayor discussed Stephanie Edwards/EPD. He reported AT&T is to start installing fiber by end of Q3. Mr. Brown wants speed bumps on 2nd Dist due to excessive traffic confirmed by trail camera or suggested converting to a one-way street and putting 2nd District on next month's agenda. He attended dinner party with Governor and reported possible tax refunds due to a surplus. Steve Davis pointed out missing street signs within the city, noted multiple instances of needed landscaping/tree trimming, inquired about speed bumps on 2nd Dist, suggested converting Purser Cir to a one-way, and expressed concern regarding missing safety covers on outlets at the park. It was agreed to conduct a public hearing at the October meeting to allow public comment regarding converting Purser to a one-way. Angela Martin asked how cleaning service was going and pointed out limbs that need trimming in Ashley Glen to which Mayor suggested the HOA send a letter to developer as a platted subdivision is not maintained by the city. Carol Berry heard from Tripp Busby about his stepping away from monitoring the Williamson Facebook page; Milla to take over on a trial basis, discussed Mystery Dinner Theatre (Oct 14&15) and tickets going on sale for \$20, shared Water Stewards magazine article about the city's repair of water lines. Stephen Levin had no report.
 - C. City Attorney Report: Personnel policy's 1st reading, purchasing/bid policy to be reviewed later in meeting, cleaning service contract signed
 - D. Mayor's Report: None.
 - E. County Matters: Rob Morton reported LOST distribution agreement and SPLOST funding projects

PLS 14 Sept 2022

- F. Library Report: Milla Riglin reported 361 patrons for August, \$499 made from book sale, 43 attended the pizza party/ice cream social, new books purchased for library, 29 participants in summer reading program. Milla also thanked mayor for grading library parking lot and thanked Carol Berry for donating shelving

VI. UNFINISHED BUSINESS

- A. New Billing Software Company Review and Recommendations: Motion Carol Berry/Angela Martin to move forward with gWorks, contingent upon attorney review & approval, and further contingent upon working out the transition logistics with new vendor to provide proper notice to current vendor.
- B. Ongoing Municipal Water System Repairs and Improvements: Tom Brown/Carol Berry moved to approve HWR contract contingent upon clarification regarding \$1500 limit on purchases. Tom Brown inquired about possibly adding water meters at the walking trail, city hall, and library in order to monitor water usage at these locations.
- C. Procedures Manuals Review: Clerk asked for verification of all current, approved ordinances. Mayor passed out flash drives with all updated documents. Discussion regarding having updated policies posted on city website and keeping site up to date.
- D. Bid Policy Discussion: Rob Morton presented proposed policy changes (combined with Purchasing Policy).
- E. Personnel Policy Discussion: Carol Berry/Stephen Levin approve 1st reading 5-0
- F. Purchasing Policy Discussion: Council to review draft, add to next meeting. Food trucks were briefly discussed.
- G. Meeting Protocol Discussion: Mayor to provide current protocols and will review if changes are to be made. Documents will be gathered for discussion at next meeting. Tom Brown mentioned how not all speakers are city residents and suggested only allowing residents to speak at council meetings.
- H. City Website Review and Discussion Maintenance: Discussed current website needing updates, currently handled by VC3.
- I. LEAF A/C: Angela Martin gave information on mold inspections and A/C maintenance companies. Angela is to schedule inspections and contact other A/C companies for quotes.
- J. Review of All Recurring Vendors, Contracts, and Operating Agreements: Council agreed all contracts need to be reviewed, discussed, and updated accordingly as part of proposed purchasing policy. Tom Brown expressed concern over loss of revenue related to short-term rentals. He also mentioned duplexes are in need of painting and proper lawn maintenance.

VII. NEW BUSINESS

- A. Presentation of Draft FY 2023 budget: Mayor gave update and discussed millage rates which depend on LOST distributions; plans to distribute drafted budget to council week of Sept 6.

- VIII. EXECUTIVE SESSION:** (O.C.G.A. § 50-14-2, potential litigation) Tom Brown/Angela Martin motion to enter executive session at 8:51p. Tom Brown/Angela Martin voted to return to regular session at 9:05p.

- IX. PUBLIC COMMENT:** None Requested.

- X. ADJOURNMENT:** Stephen Levin/Steve Davis approved 9:06p