

The City of Williamson

P.O. Box 9

Williamson, Georgia 30292

Steve Fry, Mayor
Stephen Levin, City Council Post 1
Angela Martin, City Council Post 2

Tom Brown, City Council Post 3
Carol Berry, City Council Post 4
Steve Davis, City Council Post 5

MINUTES

REGULAR MONTHLY MEETING

3 November 2022 7:00 PM

All council in attendance, and henceforth notated by their initials

- I. **CALL TO ORDER, INVOCATION, PLEDGE, WELCOME.....** Mayor Steve Fry 7:08PM
- II. **APPROVAL OF THE AGENDA** (O.C.G A. § 50-14-1 (e) (1)) AM/TB with amendment to add executive session for personnel. 5-0
- III. **APPROVAL OF THE MINUTES** (O.C.G.A. § 50-14-1(e) (2))
 - A. Minutes from Meetings held 6 October 2022 CB/SD 5-0
- IV. **FINANCIAL REPORT:** Mayor Fry reported we are 83% through the year and city has received 90% of scheduled revenue. 95% of property tax received, 106% of TAVT, 249% of intangible tax, & 135% of malt beverage tax. CB/SL 5-0
- V. **REPORTS FROM DEPARTMENTS, COMMITTEES AND BOARDS**
 - A. City Clerk Report: Pamela Schoentag reported Dana Knight with GBI granted approval for the city to fingerprint for alcohol handler permits on the state level. Motion to only seek GA check and not Federal Check CB/AM 5-0. Reported that Pike County public works does a lot of work for the city and recommended to council consideration of a bonus to show appreciation. Addressed desire for a raise as current rate of \$12/hr. is not commensurate with comparable cities and number of duties.
 - B. Council Member: **CB-** Reported on water leak due to a bad gasket in Ashley Glen that HWR repaired quickly and broken spigot at park that Mayor Fry & Mr. Warren Houston fixed during Trunk or Treat. Discussed new lead and copper rule from EPD and informational email from Matt Smith with deadline of October 2024. Motion to get bids for work CB/SD 5-0. Thanked all involved with Mystery Dinner Theatre to include United Methodist Church for use of their facility. Reported Trunk or Treat was a huge success and thanked everyone that participated. Thanked mayor for involvement in LOST negotiations. Addressed COMP plan. Read city's vision statement. Discussed importance of tourism which lead to talk of upcoming city events. Motion to participate in county bicentennial Christmas Parade CB/SL 5-0. Motion for public comment SL/CB 5-0; Milla to contact Dalyn regarding food baskets for caroling. Motion to move forward with food drive and caroling CB/SL 5-0. Caroling will be December 17th at 2pm and food baskets will be distributed during this event.
SL- Inquired about school bus parked at walking trail, Mayor reported driver lives off Purser and due to recent paving, there is concern bus will damage road. Mayor will reach out to driver and suggest possibility of building a parking pad at residence; SD asked about using the bus garage to park instead.
AM- Provided documents pertaining to completed mold inspection and information on AC maintenance at library. Penco tech recommended air quality test, noted leak behind bathroom wall, and recommended asbestos testing. Motion to hire NESI (National Environmental Solutions) for testing CB/AM 5-0. AM will schedule appointment. Discussion of authorizing funds (\$1000) from library maintenance for work. Asked about cleaning services, PS reported all is well. Advised she spoke with Whistle Stop management regarding possible ownership change and reported no such transition was taking place.

SD- Noted speed sign was functional; inquired about one way status of Purser Circle to which mayor advised he had spoken with AmWaste, and they are okay with change, and he will speak with school transportation department.

TB- Advised he is not against citizens outside of city limits speaking, that he merely wanted in city residents to have priority. Stated that the city of Zebulon limits speakers to residents only. Expressed concern regarding city's funding of events/cost to taxpayers and stated employees cannot be made to work overtime for such events. Mentioned there are ordinances and statutes that should be followed.

- C. City Attorney Report: Presented personnel policy for execution; preparation of Purchasing & Bid policy for review; discussed criminal backgrounds, MOU, and related ordinances; discussed the need for clarification regarding clerk's non-exempt employment status, work hours, overtime entitlements, and comp vs flex time; stated resolutions will be provided for signing.
- D. Mayor's Report: Discussed water tower concerns and need to address pump installation; addressed overtime payment to city employees for work beyond scope of duties, stated pay for dinner theatre would come from library funds & hours worked would not add in to overtime pay. Talked about taxation as it relates to people outside the city attending events; noted some houses on Little St are in ill repair; reported on exemptions from city trash pickup for commercial properties and asked to refund fruit stand for \$493 in erroneous charges CB/SL 5-0; addressed hotel/motel tax which led to discussion on short term rentals and that the state designates such as 30 days or less. TB expressed concern of revenue loss from short term rentals during census count.
- E. County Matters: Rob Morton reported CIE update approval; Retired Educator's Day (Nov 6) proclamation; board of commissioners approved SDS extension.
- F. Library Report: Milla thanked SD for replacing faulty door knob; reported 287 patrons and \$54.50 in revenue for October, toddler time is huge success with 42 attending Oct 26 for dress up day; said adult book club is up to 5 members; discussed printer issues which led to motion to approve purchase up to \$400 for a new printer AM/SL 5-0 and motion for public comment regarding commercial printer rentals; requested a Christmas tree and Santa; asked protocol for utilizing library funds for purchases (will be addressed in new Purchasing & Bid policy), inquired about more funding for new book purchases, MF will move funds in budget; requested council to consider a raise for herself and Morgan.

VI. UNFINISHED BUSINESS

- A. Sherlock Holmes Mystery Dinner Theater Recap: Information provided during CB report; SL inquired about financials, \$800 in profit reported. Received lots of positive comments and feedback.
- B. Fall Festival and Trunk or Treat Update: Discussed above; estimated 2,000 attendees; Dollar General had issues with people utilizing their parking lot.
- C. City Well Pump Status Update: Discussed above; Mayor presented cost to re-install pump vs cost to put into full service and noted tower was more stable full as it is currently sitting empty; motion to re-install pump for hydrant use CB/SD 5-0.
- D. Procedures Manuals Review: Ongoing as new documents are presented; they get added as needed. Mayor Fry has some pertinent documents to provide.
- E. Bid & Purchasing Policy Review: Rob presented revisions and suggested first reading. Motion to approve first reading CB/SL 5-0.
- F. Personnel Policy Discussion: Finalized and signed by clerk and mayor.
- G. Purchasing Policy Review: (combined with bid policy above)
- H. Meeting Protocol Discussion: Documents distributed for review prior to next meeting.

- I. LEAF A/C System Maintenance Quotes: Provided documents during AM report; service on hold until mold issue is resolved. SD asked about source of the water behind walls and need to resolve.

VII. NEW BUSINESS

- A. Service Delivery Strategy Update: Mayor Fry is working with the county and will meet with county manager; discussion regarding extension was discussed earlier during county matters.
- B. Christmas Parade Planning: Discussion regarding trailer repair related to rust and railings; Milla appointed chairperson of planning committee; Motion to authorize \$500 from parks & rec budget for float construction CB/SL 5-0; parade will be held December 9th at 7pm and float will require lights and possibly a generator to power them.
- C. Wisteria Festival Planning: Motion to continue spring festival CB/SL 5-0. Motion to keep festival on first weekend of April SL/AM 5-0; festival will be March 31 & April 1; Discussion about need for a planning committee, Milla will assist in organizing

VIII. EXECUTIVE SESSION: (O.C.G.A. § 50-14-3) Personnel: Exit regular session and enter executive at 9:30PM SL/AM 5-0; SL/CB to reenter regular session 10:00pm. No action was taken as a result of executive session.

- IX. Discussions regarding 106 Little St outstanding water bill. Motion to accept payment of \$200 AM/SL 5-0. Discussed meter replacement fees at 950 Hwy 362 and information that homeowner was not at fault, agreed to remove fees.

X. PUBLIC COMMENT: Town Hall held prior to meeting.

XI. ADJOURNMENT: AM/SL 10:02PM